



# Employment Application

We require the following:

- Copy of Driver's License and Class
- Copy of Driver Abstract
- Insurance History

_____		
LAST NAME	FIRST NAME	MI
_____		
ADDRESS		
_____		
( ) _____		
TELEPHONE		

How did you learn of this opening? \_\_\_\_\_

Are you interested in full-time or part-time employment? \_\_\_\_\_

Have you worked for us before? \_\_\_\_\_ If yes, when? \_\_\_\_\_

Rate of pay expected \$ \_\_\_\_\_

If hired, on what date will you be available to start work? \_\_\_\_\_

## Background

### Education

Please check what is applicable to you.

- HIGHSCHOOL DIPLOMA
- COLLEGE DEGREE \_\_\_\_\_
- UNIVERSITY DEGREE \_\_\_\_\_

List any specialized training or apprenticeship skills:

\_\_\_\_\_

**Previous Employment**

DATES: FROM \_\_\_\_\_ TO \_\_\_\_\_

COMPANY NAME AND ADDRESS \_\_\_\_\_

RATE OF PAY: START \_\_\_\_\_ FINISH \_\_\_\_\_

NAME OF SUPERVISOR \_\_\_\_\_

REASON FOR LEAVING \_\_\_\_\_

YOUR COMPLETE JOB DESCRIPTION \_\_\_\_\_

DATES: FROM \_\_\_\_\_ TO \_\_\_\_\_

COMPANY NAME AND ADDRESS \_\_\_\_\_

RATE OF PAY: START \_\_\_\_\_ FINISH \_\_\_\_\_

NAME OF SUPERVISOR \_\_\_\_\_

REASON FOR LEAVING \_\_\_\_\_

YOUR COMPLETE JOB DESCRIPTION \_\_\_\_\_

May we contact the above employers? \_\_\_\_\_

**Personal References**

We require at least 3 persons who can supply information pertinent to your job performance (excluding relatives).

NAME AND OCCUPATION	ADDRESS	PHONE NUMBER
1.	1.	1.
2.	2.	2.
3.	3.	3.

**PLEASE READ THE APPLICANT'S CERTIFICATION AND AGREEMENT**

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that if there are falsified statements it shall be considered sufficient cause for dismissal.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE